



## HR Support Center: New User Setup

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Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

User Name: \_\_\_\_\_

Password: \_\_\_\_\_

Access to HR On-Demand:  Yes  No

Employer Signature: \_\_\_\_\_ Date: \_\_\_\_\_